

Company (circle one)

MER Drummac MER Diving WRI Global Diving & Salvage

Location _____ Region _____

Employee Information

Name _____

Job Title _____

Status (Circle one) Part-time Full-time

Date _____

Manager's Name _____

Human Resources Representative _____

School Information

City _____

State _____

School District _____

Dependent Children Information

	Age	Grade	Type of Instruction (remote, hybrid, in-person)
Child 1			
Child 2			
Child 3			
Child 4			
Child 5			

What accommodations are you requesting? Include as much information and details as possible, including school times and schedules.

This section will be completed by Human Resources

Enrolled in Benefits Y N Monthly Premium \$ _____

Change in Status Part-time Full-time Leave of Absence _____

Effective Dates _____

Approved Accommodation Details (including dates)

Signatures

Date

Employee _____

Manager _____

Human Resources _____

